



PATIENT INFORMATION FORM
CONFIDENTIAL

The information we gather will help prepare us to deliver the best treatment we can.

Salutation: First Name: Last Name:
Preferred Name (nick-name) Date of Birth (DD/MM/YYYY)
Gender Identity (optional) Preferred Pronouns (Optional)

Shoe Size:

Details of accompanying adult / guardian if patient is a minor:

First Name: Last Name: Relationship

Family Physician: Office Name & Location:

Main email address:

Cell Phone Home Phone: Work Phone:

We would like to inform you about upcoming appointments. How can we do this (please circle all that apply):

SMS Text only Email Only Both SMS Text and Email Voice phone call only No confirmations needed

Street address:

City: Postcode:

Weight: lb/Kg

Do you wish to let us know about a disability?:

Employer Occupation:

Sports / Interests

Do you have an extended health policy with (Insurer) (Please note we may not always

Policy # Member ID # be able to direct bill)

How did you hear about The Footcare Centre? (Please Circle) Internet / Google Friend / Family Facebook

Medical Referral (who?) Insurance Company Other

Emergency contact: NAME plus RELATIONSHIP plus TELEPHONE NUMBER

Hone in on your main concern: Tell us the PRIMARY reason for visiting us:

We will provide you with additional information on any other services that may be of interest to you:

Nail and skin care (maintenance) / Compression Socks / Orthotics / Ingrown Toenails / Neuropathy treatments

PLEASE COMPLETE THE MEDICAL HISTORY ON PAGE 2 AND READ THE ATTACHED OFFICE POLICY AND TERMS & CONDITIONS BEFORE SIGNING BELOW

I confirm I have read and understand the information contained on the following pages. I hereby consent to assessment and treatment by any/all Chiropractors at The Footcare Centre and treatments under assignment by them to chiropody assistants at The Footcare Centre. I confirm that I provided correct and up to date personal and medical information.

Patient's Signature Date:

Parent or Guardian's signature if patient is under 18 years old:

PLEASE TURN OVER ->



In order to keep our records up to date, we request that you complete this update to your medical, surgical & medication history

Please checkmark all relevant boxes and complete information where requested

CURRENT OR PAST HISTORY

Arthritis

Gout

Heart Problems

Stroke

Rheumatic Fever

History of surgery (not just feet)

Major injuries

High blood pressure

Circulatory problems

Blood clotting problems

Kidney Problems

Liver problems

Asthma or Breathlessness

Diabetes

Muscle problems

Nerve problems or Neuropathy

Skin / dermatological condition

Any other diseases or medical problems

Are you or could you be pregnant

Do you smoke?

Do you have ANY allergies?

Please list you allergies here

Please list all medications here:

If arthritis, which type of arthritis (osteoarthritis, rheumatoid arthritis, psoriatic arthritis, other)?

If yes, what surgery / surgeries?

If yes, what injuries?

Type 1 or 2

How long?

If you have further problems please write them here:



In order to effectively treat you at your first appointment with us, you will be best prepared to have full knowledge of your extended health benefits that may help us treat you.

Benefit type	Your benefit level	Is a chiropodists prescription accepted on your plan	How frequently can you access your benefit?	Why is this information useful to you?
Office Visits	\$	NOT APPLICABLE		This will be of benefit to you if your chiropodist assesses a condition which would benefit from treatment at the office.
Compression socks	\$	NOT APPLICABLE		This will be of benefit to you if your chiropodist assesses a condition which would benefit from compression socks from our certified fitters.
Orthotics	\$	Yes / No		This will be of benefit to you if your chiropodist assesses a condition which would benefit from prescribed orthotics.

PLEASE BRING THIS INFORMATION WITH YOU TO YOUR FIRST APPOINTMENT

PLEASE KEEP THESE 2 PAGES FOR YOUR RECORDS.

Please read the Terms and conditions, Information on chiropodists and attending for your appointment, Charting Assistance Tools, Your client portal, plans of care and photography, and Privacy Policy below :

Terms and conditions:

Cancellations

We appreciate that sometimes you need to make changes or cancel pre-booked appointments with us. There are a number of ways you can do this. We would request that you give us a minimum of 24 hours' notice if you need to cancel an appointment. This will allow other patients waiting for an appointment to be seen. If you are unable to give us 24 hours' notice, then a charge may apply. As soon as you are aware that you need to change or cancel an appointment, please either call us on 905-357-0214 or email us at niagara@thefootcarecentre.ca.

Late arrivals

If you arrive late for your appointment, then we may not be able to see you and a charge may be incurred.

Fail to attend / No shows

If you do not attend a pre booked appointment, then the full appointment fee **will** be charged. No further appointments will be booked until this balance is cleared from your account.

Prescription fees

Prescriptions may be provided during your appointment(s) as part of your care. Fees apply for filling pharmacy requests for repeat prescriptions outside of scheduled appointments.

May see other practitioners

Following your assessment, to facilitate your care, you may see other team members at The Footcare Centre, including other chiropodists and/or or chiropody assistants.

Must inform of any medical/medical history changes

Changes to medical, surgical or medication history must be advised to the chiropody team.

Point of care risk assessment

You must advise the office and your treating practitioner of anything that would impact risks to you, the practitioner or the team in regard to your visit to the office, your care or decisions over care.

Billing third parties (i.e. Insurance)

Whilst we are willing to direct bill to extended health plans where possible, we are unable to take responsibility for denied claims or partial payment of claims and it remains your responsibility to consent to and elect for treatment. Quotes and pre-determinations can be provided for your benefit.

Whilst every effort is made to ensure billing is accurate and timely it remains your responsibility to ensure billing is correct and to advise us as soon as possible so that billing errors can be rectified.

We will not undertake any insurance fraud on your behalf including manipulation of charges or invoices, or the timing of invoices or charges.

Discharge Policy

If you fail to attend appointments, then you accept that this serves as electing to self-discharge from our service.

OHIP

I understand that chiropody is not covered by OHIP and that I will be provided with a receipt for submission with my Health Insurance Claim / Income Tax Filing.

Trading name

The Footcare Centre is the trading name of Berry Chiropody Professional Corporation

Regulation

All Chiropodists are Regulated Health Professionals under The Regulated Health Professions Act, 1991 and are registered with the health regulatory college under the 1991 Chiropody Act .

Information on chiropodists and attending for your appointment:

Treatment with a registered chiropodist

What happens upon assessing my condition(s)

Trained in "the assessment of the foot and the treatment and prevention of diseases, disorders or dysfunctions of the foot by therapeutic, orthotic or palliative means", a chiropodist will fully assess you, your feet and presenting condition. They will then discuss the assessment outcomes before discussing treatment options with you.

'Informed consent' is a standard process

What is this

This common process is known as 'informed consent' and is a standard part of having any medical treatment.

We understand that you may have questions or feel a little apprehensive about your treatment with us – it's only natural. Our experience has shown us that this is very common and for this reason we have put together this document.

In this document we will provide you with key information you will need to help you make decisions regarding treatment.

By giving you the information you need following your assessment, you can decide if it will be the right thing for you and whether to elect to have your treatment.

Treatment with a registered chiropodist

Who will be treating me?

Like other regulated health professionals' chiropodists work with trained assistants and some of your care may be assigned to a chiropody assistant while you are under the care of your chiropodist. Your treatment will be undertaken or guided by a registered chiropodist. Whilst not medical doctors (not physicians), chiropodists are skilled, qualified health professional who are trained in "the assessment of the foot and the treatment and prevention of diseases, disorders or dysfunctions of the foot by therapeutic, orthotic or palliative means". Your registered chiropodist is registered and accountable to the College of Chiropodists of Ontario. You can check your chiropodists registration on this site here <http://www.cocoo.on.ca>

How your Chiropodist can help you

Chiropodists can help people keep on top of their foot health throughout their life from childhood-through adulthood- to old age.

Seeing a chiropodist has many benefits.

Overall seeing a chiropodist has high benefits with low risk.

Benefits

- Relief of a painful condition
- Improve and monitor your foot health.
- Ability to plan treatment at a convenient time
- Develop tailored treatment plans suited to you
- Minimise time off work
- Ability to resume your favourite sport or leisure activity
- Avoid hospital stays, by having in-office treatment.
- Avoid causes of infection
- Prevent future complications
- Improve the cosmetic appearance of your feet
- Identify and treat causes of foot problems

Risks

- possible complications from treatments offered, including:
- possible discomfort or pain
- possible irritation
- possible allergy
- possible bleeding
- possible infection
- possible need for further treatment

If there are specific risks or benefits associated with specific treatments these will be discussed with you.

Information shared following assessment

Information shared with you following your assessment and appointment pertains to "assessment findings" and not the communication of a medical diagnosis. We liaise with your wider medical team such as family doctor when a medical diagnosis is required/communicated with you.

Questions

If you have any questions, then you will have the opportunity to raise any additional questions or concerns during your visits with your chiropodist.

Charting Assistance Tools

What is Digital Charting Assistance?

Digital tools help record your medical information more efficiently.

Why These Tools Are Used:

- To make records more accurate and quicker
- To give your provider more time with you
- To keep your records clear and consistent

How It Works:

The tools suggest parts of your records, and your provider will review everything before it's finalized.

Privacy & Confidentiality:

Your information is protected by privacy laws and won't be shared without your permission.

Digital Charting Assistance can mean:

- Faster, more accurate records
- More time for your provider to focus on you
- Consistent updates to your records
- The tools may suggest incorrect information, but your provider will check it.
- Technical issues may cause delays.

You can:

As always you can ask questions.

You can choose not to use these tools without affecting your care. at any time by advising your practitioner.

Your client portal, plans of care and photography

Patient portal

Your patient portal enables us to share important information with you securely and privately.

Appointment plan(s) of care

A case will be developed with you into your own care plan, the bookable appointments of which, can be viewed in your client portal.

Photography

Photographic images or video photography can be taken as part of your treatment sessions. Photos may be shared with you from time to time in your client portal.

Privacy Policy

Your details will be used in accordance with our patient privacy policy in connection with your medical treatment. To facilitate your care, The Footcare Centre uses a cloud-based practice management system. Data is stored on remote cloud servers. Due to the nature of internet cloud computing, information may cross borders. We will always ensure that your data is stored to the highest level of protection under Canadian law. Please be advised that we never store any credit / debit card details after your transaction. Our patient privacy policy is available to read in the office waiting room.